

CAPACITY ENHANCEMENT SUPPORT PROGRAMME 2019 Concept Note Template



Please refer to the [2019 call for proposals](#) when completing this template. Concept notes not exceeding two (2) pages excluding contact information must be emailed to CESP@gbif.org by **24 February 2019, 11:00pm UTC**.

Submission checklist

Mandatory requirement:

Please confirm the following by checking one of the boxes provided:

- ☒ I am a Node Manager or Head of Delegation leading this project proposal.
or
☐ This concept note has been endorsed by the Node Manager or Head of Delegation of the GBIF Participant, and the statement of endorsement is from the provided as an email attachment.

1. Project title

Strengthening the new GBIF node in Tython through developing the strategic plan and implementing advocacy actions

2. Project period

Project implementation period Remember that projects may be implemented between 01 June 2019 and 31 May 2020	Start date (dd/mm/yy)	End date (dd/mm/yy)
	01/06/19	31/05/20

3. Contact information

3.1. Main contact person for the project

Only one main contact person is allowed per project.

Name of contact person	Nakari Kelen
GBIF Participant represented	GBIF Tython
Institution	Je'daii University of Environmental Science
Physical address	Je'daii Campus; Building 2; Coruscant Road
City and country	Je'daii, Tython
E-mail	NKelen@jedaaiuniversity.zz
Full international telephonenumber	+0004587985
Role(s) in this project	Project Manager

Rationale(only if not located in the country where the majority of the project's activities takes place)

3.2. Project partners from other GBIF Participants

Name of the representative	GBIF Participant represented	Role(s) in the project	Confirmed participation ? (Yes /No)
E. Palpatine	GBIF Byss	Mentor	Yes
D. Andeddu	GBIF Prakith	Mentor	No

4. Brief description of the project

Clearly describe the project in a few paragraphs, give an indication of plans to measure the impact of the activities and identify possible risks and issues. (max. 500 words)

Tython became a GBIF associate participant last year and the country's new node is in the process of identifying key priorities to start its activities. As a new node, GBIF Tython is seeking guidance to support the strategic planning process and to develop a first work plan. It is crucial that GBIF Tython increases its visibility to secure much-needed resources to fulfil its mission. The objective of this project is to strengthen Tython's new node through the development of both strategic and work plans and through advocacy actions.

GBIF Byss is an active node in the region and will share their experience with GBIF Tython through mentoring activities and training. GBIF Byss will host representatives from Tython for a workshop on node development. This will focus on the processes through which GBIF Byss developed their node's work plan and engaged their national network.

In addition, GBIF Prakith will develop and run a workshop on data mobilization for Tython's node manager and interested Masters students enrolled at Je'daii University of Environmental Science to show the benefits of the mobilization of open biodiversity data.

GBIF Tython will then organise three data mobilization workshops for national data holders in Tython in key locations.

Advocacy actions will be defined with the support of GBIF Byss and GBIF Prakith. The goal of these actions will be to raise the profile of GBIF Tython through participation at various national and regional scientific conferences and meetings with key government representatives to talk about the benefits of becoming a GBIF voting participant.

The project's activities will be assessed through the analysis of the evaluation forms completed by workshop participants, the number of new Tythonian data holders registered with GBIF and the minutes of the various meetings with government representatives.

Current unrest in the Kalikori area may compromise the organization of the first replication workshop on data mobilization. The project team will monitor the situation closely and select an alternate location if needed.

5. Capacity needs identified

State which capacity needs have been identified by the Participant(s) as barriers to the implementation of their GBIF-relevant activities and how the project plans to tackle them (max. 250 words)

Limited expertise in developing a node strategy and work plan:

This project will enable a new node to benefit from the support of a more experienced node located in the same region, and thus, well aware of the regional specificities and challenges. GBIF Byss will provide guidance in the development of GBIF Tython's strategic objectives and work plan.

Urgent needs to develop a national network of data publishers in Tython:

The benefits of open biodiversity data remain largely unknown among national data holders. There is an urgent need to organize events to both inform national data holders of the benefit of biodiversity data sharing and enable them to mobilize and share their data through GBIF Tython. Expected collaboration with GBIF Prakith will result in the design of appropriate training materials to train the first-generation open data ambassadors in Tython.

Limited visibility:

GBIF Tython is a very young node that is just beginning its activity. There is an urgent need to raise its profile among the country's governmental institutions in order to secure national funding and institutional support. With the help of more experienced nodes, GBIF Tython can develop a strategy to engage decision-makers and key national stakeholders. The objective is for the node to have a clear national mandate and for Tython to become a GBIF voting participant.

6. General calendar of activities and expected deliverables

Include a summary of all the relevant dates for the project. Activities should not start before 1 June 2019 and end no later than 31 May 2020. Add rows as required.

Dates	Activity	Expected deliverable and/or impact	Reporting criteria and sources of verification
01/06/19 to 31/05/20	Remote mentoring activities with GBIF Tython and GBIF Byss: Work on prioritization of node objectives, work plan and relevant advocacy actions	Conference call minutes	Conference call minutes
01/06/19 to 31/05/20 (To be defined)	Participation in high-profile scientific conferences	Conference abstract	Conference abstract
01/07/19 to 15/07/19	Capacity development on node management: visit of four representatives from GBIF Tython to GBIF Byss – mentoring activity	Participants trained on node development and management	Training report
01/07/19 to 31/07/19	Development of workshop on data mobilization for master students and node staff by GBIF Byss	Training materials	Training materials

01/09/19 to 07/09/19	Workshop on data mobilization at Je'daii University of Environmental Science for node staff and master students	Participants trained	Workshop
15/10/19 to 21/10/19	First replication workshop on data mobilization at Kalikori University	Participants trained	Workshop report
12/11/19 to 15/11/19	Advocacy activities targeting key stakeholders (e.g. Ministry of land management, representatives of local government of Je'daii, representatives of Edge forest conservation center or other protected areas)	Meeting report	Meeting report
05/12/19 to 11/12/19	Second replication workshop on data mobilization at Rajivari center of excellence	Participants trained	Workshop report
01/01/20 to 30/04/20	Meetings with key stakeholders to advocate benefits of becoming a GBIF voting participant	Tyhton may become a GBIF voting participant	Meeting reports
04/01/20 to 10/01/20	Third replication workshop on data mobilization at Edge forest conservation center	Participants trained	Workshop report
01/05/20 to 31/05/20	Analysis of: Workshops evaluations Impact of the projects Best practices and lessons learnt Definition of recommendations for the future	Final report	Final report

7. How much funding will be required?

Provide details on the approximate cost of the activities and purchases planned by including budget lines associated to the types of actions that you have selected to include in your project. Indicate an estimate of co-funds to be contributed to the project, either directly or in terms of staff time or resources allocated to the project on an in-kind basis. All costs should be expressed in Euros. Maximum funding for a project involving three or more GBIF Participants: €25,000. Maximum funding for a project involving one or two GBIF Participants: €15,000. Note that overheads and IT services or purchases may not be charged to CESP. Add rows as required.

Budget line	Co-funding (EUR)	Source of co-funding	Requested funds (EUR)
Mentoring activities (indicative limit of €15,000 requested funds per project)			
15 days visit and mentoring activities on node development and management in Byss			
Flights for four GBIF Tython representatives			5000
Accommodation and subsistence			2000
Meeting venue	2000	GBIF Byss	
Human resources GBIF Byss staff	2000	GBIF Byss	
Meeting refreshments (breakfasts and lunch)			1000
Workshop on data mobilization at Je'daii University of Environmental science by GBIF Prakith			

Flights for two trainers from GBIF Prakith			
Accommodation and subsistence			2000
Workshop Venue and Stationery	3000	Je'daii University of Environmental science	
Workshop refreshments			1000
Support for regional events and training workshops (indicative limit of €15,000 requested funds per project)			
Replication workshop on data mobilization Kalikori University – Local transportation			3000
Replication workshop on data mobilization Kalikori University – Accommodation and subsistence	2000	Je'daii University of Environmental science	
Replication workshop on data mobilization Rajivari center of excellence – Local transportation			3000
Replication workshop on data mobilization Rajivari center of excellence – Accommodation and subsistence	2000	Je'daii University of Environmental science	
Replication workshop on data mobilization Edge forest conservation center – Local transportation			3000
Replication workshop on data mobilization Edge forest conservation center – Accommodation and subsistence	2000	Je'daii University of Environmental science	
GBIF advocacy actions (indicative limit of €5,000 requested funds per project)			
Advocacy activities targeting key stakeholders (local transportation to meeting venues)			1000
Documentation (indicative limit of €5,000 requested funds per project)			
Development of workshop on data mobilization materials			2000
Development of workshop on data mobilization – GBIF Prakith staff salary (to be confirmed)	5000	GBIF Prakith	
TOTAL (up to €15,000 requested funds per project involving one or two GBIF Participants / up to €25,000 requested funds per project involving three or more GBIF Participants)			
	18000		25000
IF ANY OF THE BUDGET LINES ABOVE EXCEED THE INDICATIVE LIMITS FOR EACH ACTION TYPE, PROVIDE A BRIEF JUSTIFICATION BELOW			

Note to Assessors following eligibility check by GBIF Secretariat

Grant requested do not match with indicated budget:

Total amount of funding required is €26,000 even though amount indicated in Total: is €25,000

This will need to be corrected if the project team is invited to submit a full proposal