

CAPACITY ENHANCEMENT SUPPORT PROGRAMME 2019 Concept Note Template

Please refer to the [2019 call for proposals](#) when completing this template.
Concept notes not exceeding two (2) pages excluding contact information must be emailed to CESP@gbif.org by **24 February 2019, 11:00 pm UTC**.

Submission checklist

Mandatory requirement:

Please confirm the following by checking one of the boxes provided:

X I am a Node Manager or Head of Delegation leading this project proposal. or

- ☐ This concept note has been endorsed by the Node Manager or Head of Delegation of the GBIF Participant, and the statement of endorsement is from the provided as an email attachment.

1. Project title

Sampling event data mobilization Workshop: Enhancing capacity in Archenland Mountainous region

2. Project period

Project implementation period Remember that projects may be implemented between 01 June 2019 and 31 May 2020	Start date (dd/mm/yy)	End date (dd/mm/yy)
	01 June 2019	31 May 2020

3. Contact information

3.1. Main contact person for the project

Name of contact person	Digory Kirke
GBIF Participant represented	GBIF Anvard
Institution	Ministry of Higher Education
Physical address	Winding Arrow road 73
City and country	Parkland, Anvard
E-mail	DKirke@MHE.zz
Full international telephone number	Phone: 000896582
Role(s) in this project	Project manager

3.2. Project partners from other GBIF Participants

Name of the representative	GBIF Participant represented	Role(s) in the project	Confirmed participation? (Yes / No)
Peter Pevensie	GBIF Paravel	Co-organizer	Yes
Polly Plummer	GBIF Calormen	Co-organizer	Yes
Jill Pole	GBIF Galma	Participant	No
Andrew Ketterley	GBIF Terebinthia	Mentor/translator	No
Eustace Scrubb	Lagour Environment Ministry	Participant	Yes
Axartha Tarkaan	Ahoshta Tarkaan Center of excellence	Participant	No
Emeth Tarkaan	GBIF Calormene	participant	No

4. Brief description of the project

Clearly describe the project in a few paragraphs, give an indication of plans to measure the impact of the activities and identify possible risks and issues. (max. 500 words)

The Archenland mountainous region is famous for its rich biodiversity that includes several highly threatened endemic species, such as maenads and wraiths.

Since the beginning of the 70's, extensive monitoring programmes and surveys have been conducted in the region in an effort to increase knowledge on these iconic species. However, data gathered by most surveys are still undigitized and are scattered across numerous institutions. This situation impairs the development of consistent and efficient regional conservation strategies across the Archenland region.

We want to increase the capacity of key stakeholders in the regions for data mobilization by organizing a regional data mobilization workshop with a specific focus on data generated by monitoring programmes.

Our aim is to develop the capacity of the nodes and key stakeholders in the region to mobilize data. The workshop will also provide an opportunity to engage countries located in the Archenland that are not yet GBIF participants. This project will help develop and strengthen the regional network in a region that is sadly famous for its many endangered species.

This workshop will be based on the curriculum developed by the GBIF Secretariat on Data Mobilization organized under the GIBInF Programme. The project team will oversee the adaptation of the content and the development of specific use cases based on the region's specificities. In addition, the workshop's materials will be translated into Narnian to facilitate replication of this workshop and further dissemination of knowledge.

The project team has already identified experts within the Narnian-speaking community that can be contacted to help adapt the workshop materials. Depending on their availability, they will be the trainers of the workshop as well.

Before the workshop, the participants will be requested to submit a knowledge dissemination plan describing possible opportunities to disseminate the knowledge acquired during the workshop. Participants will be encouraged to identify clear opportunities to replicate the workshop in their country.

The workshop will be assessed through an evaluation form sent after the event. The analysis of the answers will allow the project team to assess the relevance of the materials developed.

We will monitor data publication in the region after the end of the workshop to analyze the impact on data mobilization. We will also encourage the workshop participants to inform us if they organize any replication workshops in their country.

There is a risk that the translation of the workshop materials is delayed due to the limited availability of the few experts fluent in both English and Narnian. To mitigate this risk, we plan to finalize the workshop materials quickly to leave ample time for the translation.

The organization of the workshop may also be delayed by the extreme climate conditions that are common in the Archenland region. Extreme weather may cause power outages and may prevent participants from attending the meeting. However, we will be careful to organize the workshop outside of the blizzard season to reduce this risk.

5. Capacity needs identified

State which capacity needs have been identified by the Participant(s) as barriers to the implementation of their GBIF-relevant activities and how the project plans to tackle them (max. 250 words)

The partners of this project are either new nodes with little capacity for data mobilization or potential new GBIF participants in the region.

There is an urgent need to capacitate the nodes in the region and to give them necessary skills to engage data holders and to organize local data mobilization workshops. The data holders located in the Archenland region remain very suspicious about open biodiversity data. It is crucial that they understand the benefits of data sharing as most firmly believe that there is no gain in sharing data for free.

Moreover, collaboration between GBIF nodes in the region remains sparse and many countries are not GBIF participants. This project will provide an opportunity to develop a regional network in the Archenland region.

6. General calendar of activities and expected deliverables

Dates	Activity	Expected deliverable and/or impact	Reporting criteria and sources of verification
June - August 2019	Adaptation of existing materials and development of new use cases	New workshop materials	Workshop materials
August - October	Translation of workshop materials into Narnian – Hiring instructors	Translations	Translations
October 2019 - January 2020	Instructors and meeting organizers prepare the workshop		Emails, documents
November 2019	Advertisement of the workshop and selection of the participants		Advertisement of the workshop in the media

March 2020	Workshop on data mobilization	Workshop participants trained	Registration list
April –May 2020	Analysis of workshop evaluation form and draft of final report	Final report	Report

7. How much funding will be required?

Budget line	Co-fundin g (EUR)	Source of co-fundin g	Requested funds (EUR)
Mentoring activities (indicative limit of €15,000 requested funds per project)			
Trainers: Travel expense and salary	2,000	GBIF Calormen	8,000
Support for regional events and training workshops (indicative limit of €15,000 requested funds per project)			
Travel expenses of participants			15,000
Event facilities	5,000	GBIF Paravel	
Staff salary	5,000	GBIF Paravel	
Documentation (indicative limit of €5,000 requested funds per project)			
Documentation development	3,000	GBIF Paravel	
Translation	2,000	GBIF Calormen	2,000
TOTAL (up to €15,000 requested funds per project involving one or two GBIF Participants / up to €25,000 requested funds per project involving three or more GBIF Participants)			
	17,000		25,000

Note to Assessors following eligibility check by GBIF Secretariat

Not all beneficiaries of the grant are GBIF participants:

Lagour Environment Ministry and Ahoshta Tarkaan Center of excellence are not GBIF participants. If invited to submit a full proposal, the project will have to cover the cost of their participation through co-funding.